



Real Property Capability Statement

Reimagining the way you work

WHO WE ARE

GenTech Associates is a Certified Service-Disabled Veteran-Owned Small Business and a peer-reviewed, licensed CPA firm headquartered in Indianapolis, IN. We currently support more than a dozen federal and civilian agencies, including all branches of the Department of Defense, the Department of Veterans Affairs, the Department of the Interior, the Centers for Disease Control and Prevention, and the State of Indiana. GenTech is an experienced prime contractor and has successfully managed teams consisting of both large and small businesses as subcontract partners.

OUR REAL PROPERTY CAPABILITIES

Real Property Asset Accountability

- Adhere to all AirForce/Military (AFIs/DoDI), manuals (AFMANs), handbooks (Playbooks), directives, regulations, guidance (AFGM), plans, and guidance/policy letters, and Eos.
- Manage all proposed acquisition method to include but not limited Inventory adjustment, purchase, exchange, withdrawal from public domain etc.
- Manage RP accountability and reporting documents IAW AFI 32-9002 and AFI 32-9005 through the PRI data requirements for all RP assets.
- Manage, oversee, and account for RPI within the APSR, in hard copy (i.e., asset jackets), and ERM including existing and new RPI assets. Track all discrepancies.
- Ensure RPI data is accurate, complete and up-to-date, and source documentation is maintained for audit purposes in accordance with AFMAN 33-363.
- Reconcile annually all RP records with all entities that occupy, operate and maintain facilities.
- Certify annually to the Deputy Under Secretary of Defense for Installations and Environment (DUSD I&E) that annual certification has reconciled RP records where it occupies, operates, or maintains the facilities or land with all entities/agencies/departments having accountability.
- Perform either Physical and/ or virtual boundary inspection, including local and remote GSUs, annually and document the findings using a survey Memorandum for Record (MFR) that is signed by the Real Property Accountable Officer (RPAO) and update the APSR.
- Conduct RP asset review, including a physical inventory of each RP asset.
- Evaluate and determine if installed equipment, components, and/or systems are classified as RPIE IAW AFIs 32-9005, 32-1020 and from AFCEC/CIT SharePoint Determinations.
- Review, process, and validate DD1354 information and update in APSR, 6- Part folder, and electronic. Following the process for DD1354's Review 332's and 813's.



REAL PROPERTY TRANSACTIONS

- Prepare new, update renew, or terminate grants (in-grant, out-grant), following the process for instruments.
- Provide a report to the government for all upcoming and overdue grant renewals and expirations.
- Work and support the National Environmental Policy Act (NEPA) program manager and Environmental impact Analysis.

OUR MISSION

GenTech possesses extensive qualifications in delivering innovative professional services that enable our government clients to address the challenges of maintaining complex organizations and achieving mission goals. We specialize in providing top-tier, Big 4-caliber accounting and management consulting support in a highly cost-effective manner.

OUR CERTIFICATIONS

- CVE- Center for Veterans Enterprise
- Certified Service-Disabled Veteran Owned Small Business
- Peer Reviewed, Licensed CPA Firm (State of Indiana)
- State of Indiana Veteran Business Enterprise
- City of Indianapolis Veteran Business Enterprise
- State of Ohio Veteran-Friendly Business Enterprise
- ISO 9001:2015



GenTech is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.NASBARegistry.org.

Contract Vehicles

- GSA MAS (ProfessionalServices)# GS-23F-053AA
- GSA 8a STARS III # 47QTCB21D0326
- Navy Seaport NxG # N00178-19-D-7696
- Army EXPRESS IDIQ # W31P4Q-18-A-0091 (CTA Partner)
- GSA OASIS Pool 1 SB and 8a (Allied Technology JV)
- SDVOSB Sole Source Ability
- GSA OASIS+ SDVOSB

Visit our Website for more information

<https://gentechassociates.com/>